

Position Description/Job Opening

Position Title: Aquarium Housekeeping
Status: Part-Time, Year Round, Weekends
Reports to: Director of Artistic Production and Operations

JOB SUMMARY:

Housekeeping staff is responsible for the cleanliness and general upkeep of the Greater Cleveland Aquarium, in the public areas as well as behind the scenes, before and during operating hours. Housekeeping will also assist with the set up and tear down of special events held at the Aquarium.

ESSENTIAL FUNCTIONS:

- Keep public areas of the Aquarium clean at all times.
- Clean building floors by sweeping, mopping, scrubbing, or vacuuming them.
- Gather and empty trash.
- Service, clean and stock guest restrooms.
- Move heavy furniture, equipment, and supplies, either manually or by using hand trucks.
- Set up, arrange, and remove decorations, tables and chairs to prepare facilities for events such as banquets and meetings.
- Immediately respond to spills and other accidents in the public area of the Aquarium.

KNOWLEDGE, SKILLS & ABILITIES

- Must be able to work independently.
- Must effectively communicate with Manager and staff to coordinate a cleaning schedule.
- Must be able to follow proper procedures for the use of cleaners and power equipment.
- Must have dependable transportation.

EDUCATION & EXPERIENCE REQUIRED:

- Previous housekeeping/maintenance experience required.

PHYSICAL REQUIREMENTS:

Employee is regularly required to:

- Walk and stand
- Climb
- Kneel
- Reach and grasp
- Push and pull objects
- Lift and/or move up to 50 lbs.
- Repetitive bending and lifting of items

WORKING CONDITIONS:

Weekends and evening required.

Must successfully pass a drug test, criminal background check and random drug testing

Qualified applicants e-mail resume to: borendorf@greaterclevelandaquarium.com