

Job Title: Education Associate (part-time)

Department: Education and Interpretation

Reports to: Director of Education and Interpretation

**Starting hourly wage:** \$8.55 (25-29 hours per week)

## **General Summary of Qualities**

The Greater Cleveland Aquarium is seeking an enthusiastic, passionate, conservation-minded individual to join the education and interpretive team. The Education Associate must have experience working with kids, foundation of science knowledge, and ability to work both individually and as part of a team. The Education Associate is primarily responsible for teaching education programs at the Aquarium and interpreting galleries for guests.

## Responsibilities

- Present on-site and off-site education programs to groups including schools, day camps, homeschool groups, scouts, and education special events
- Assist with daily education program logistics such as check in, collection of program fees, set up and clean up
- Interpret galleries and exhibits for guests through engaging conversations about freshwater and saltwater animals, conservation, and Aquarium operation.
- Ensure animal safety by communicating behavior expectations to guests, particularly when staffing touch pool galleries.
- Maintain, organize, and update education program supplies
- Assist the education team with program development for homeschool groups, summer groups, schools, scouts, and other special events as assigned
- Work with the education team to train team members for education programs and tours
- Other duties as assigned by Director of Education and Interpretation

## Skills, Education, and Requirements

- Experience working with students
- Experience working in an informal science institution or museum preferred
- Completed coursework in biology, environmental science, or education preferred
- Knowledge of State of Ohio Learning Standards preferred
- Excellent customer service, classroom management, and communication skills
- Ability to work independently on specific projects
- Willingness to learn how to handle aquatic animals and reptiles
- Comfort speaking to both small groups and large audiences
- Available Monday through Friday 9am to 2pm, with occasional evenings and weekends as needed

## To Apply

The Aquarium is an EOE employer. To be considered for this position, please submit resume and cover letter to Erin Carpenter, Director of Education and Interpretation, <a href="mailto:ecarpenter@greaterclevelandaquairum.com">ecarpenter@greaterclevelandaquairum.com</a>.